

BUTLER COUNTY STORM WATER DISTRICT POLLUTION PREVENTION/GOOD HOUSEKEEPING PLAN PROJECT

Consultants for the Butler County Storm Water District (URS Corporation) will be visiting district member facilities in order to gather information that will facilitate preparation of a Pollution Prevention/Good Housekeeping Plans. This Plan is a requirement of the BCSWD Storm Water Management Plan submitted to Ohio EPA under the provisions of its General Permit for Small Municipal Separate Storm Sewer Systems (MS4s).

The site visit will include the following items:

- Interviews with Site Personnel
 - Discussion of Typical Facility Activities
 - Discussion of Off-site Activities (SOPs)
 - Discussion of Materials Used at the Site (Material/Chemical Inventory)
 - Exterior Equipment Storage
 - Vehicle Storage and Maintenance

Note: In the event that a facility does not have Standard Operating Procedures or a Chemical Inventory, these items will be developed to the extent possible during the site visit.

- Facility Tours/Observations by URS Staff
 - Exterior Material Storage
 - Exterior Equipment Storage
 - Vehicle Storage
 - Vehicle Washing/Maintenance Areas
 - Facility Drainage (catch basins, sewers, ditches, etc.)

Ideally, a manager with good working knowledge of facility operations would participate in the interview process. However, other staff knowledgeable of the facility operations can potentially participate in the facility tour process. **In addition, if Material Safety Data Sheets (MSDSs), Standard Operating Procedures, Emergency Contact Lists and Chemical Inventories can be prepared or copied prior to the site visit it may reduce the duration of the site visit.**

The information gathered will be used to prepare a Pollution Prevention/Good Housekeeping Plan. The Plan is intended to be a management tool for the facility's use. It discusses Best Management and Good Housekeeping Practices that should be employed by each facility to reduce the likelihood that pollutants will enter the storm water system. In many cases, these practices will be similar to what is already being done. In others, some modifications to operating procedures may be necessary. After the Plans are prepared, an information/training session will be held to further explain the program and answer any specific questions.

For additional information, please contact Bob Lentz at 513-785-4101.

Butler County Engineers PPGHP Phase 2 Program Proposed Site Visit Calendar

January 2009

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---|--|---|--|---|----------|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 Kick Off Meeting | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 <i>Butler County Regional Airport</i> | 23 <i>Butler County Regional Airport</i> | 24 |
| 25 | 26 <i>Liberty Twp, 5763 Princeton-Glendale Rd Village of New Miami, Riverside Ave</i> | 27 <i>Village of New Miami, Ausperger Ave</i> | 28 <i>Fairfield Township, 6485 Vonnie Vale Court West Chester, 9119 Cin-Dayton Road Butler County Parks, 2051 Timberman Road and Various</i> | 29 <i>Lemon Twp, Ben Harrison St West Chester Twp, 9577 Beckett Road</i> | 30 <i>St. Clair Twp, 2520 Summit St Fairfield Twp, 259 Tylersville Road</i> | 31 |

February 2009

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--|---------|---|----------|---|----------|
| 1 | 2 <i>Village of Seven Mile, High Street Wayne Twp, Somerville Jacksonburg Rd</i> | 3 | 4 <i>Ross Twp, 3133 Hamilton Cleves Rd</i> | 5 | 6 <i>Village of Trenton, 11 State St Madison Twp, 5610 West Alexandria Rd</i> | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 Schedule Goal: Draft Plans Submission (15) | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |